



**GOVERNMENT OF KHYBER PAKHTUNKHWA
FINANCE DEPARTMENT**

NO.BO.I/FD/5-8/2012-13
Dated Peshawar, the 5th July, 2012

To

- 1) The Senior Member, Board of Revenue, Khyber Pakhtunkhwa.
- 2) All Administrative Secretaries to Govt. of Khyber Pakhtunkhwa.
- 3) The Secretary to Governor, Khyber Pakhtunkhwa.
- 4) The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
- 5) The Director S.T.I, Establishment Department, Peshawar.
- 6) All Divisional Commissioners in Khyber Pakhtunkhwa.
- 7) All Heads of Attached Departments in Khyber Pakhtunkhwa.
- 8) All Heads of Autonomous/Semi-Autonomous Bodies in Khyber Pakhtunkhwa.
- 9) All District Coordination Officers in Khyber Pakhtunkhwa.
- 10) The Registrar, Peshawar High Court, Khyber Pakhtunkhwa.
- 11) The Secretary, Provincial Assembly, Khyber Pakhtunkhwa, Peshawar
- 12) The Registrar, Khyber Pakhtunkhwa Service Tribunal Peshawar.
- 13) The Secretary, Khyber Pakhtunkhwa Public Service Commission, Peshawar.

Subject: - **ECONOMY MEASURES FOR FINANCIAL YEAR 2012-13**

Dear Sir,

I am directed to refer to the subject noted above and to say that the Provincial Cabinet in its meeting held on 8th June, 2012 while considering the Budget Estimates, 2012-13, approved the following guiding principles to curtail the recurring expenditure:-

- 1) There shall be complete ban on creation of posts except posts required for completed Developmental Projects. However, in case of exigencies, the Chief Minister may relax the ban on case to case basis.
- 2) No expenditure will be allowed when the Provincial Cash Balance is negative or it exceeds the Ways & Means/ Advance limit.
- 3) There shall be complete ban on treatment/travel abroad on Provincial Government's expense.
- 4) There shall be complete ban on purchase of vehicles. Project vehicles shall be exempted from this ban. However, in case of exigencies, the Chief Minister may relax the ban on case to case basis.
- 5) All Administrative Secretaries, Commissioners, District Coordination Officers and Heads of Autonomous/Semi-Autonomous Bodies, being Principal Accounting Officers, shall be responsible to ensure **internal audit** of their respective Departments and conduct meetings of Departmental Accounts Committee regularly.
- 6) To achieve the budgeted Provincial Revenue targets, the Administrative Secretaries, Commissioners, District Coordination Officers, and Heads of Autonomous/Semi-Autonomous Bodies, shall convene monthly meetings, whose minutes may be sent to Finance Department on regular basis.
- 7) No contingent paid staff shall be appointed during the course of the financial year without prior approval of Finance Department.
- 8) No appointment shall be made against leave vacancies without prior approval of Finance Department.

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