



# GOVERNMENT OF KHYBER PAKHTUNKHWA FINANCE DEPARTMENT

Finance Department Civil Secretariat Peshawar

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## **MINUTES OF MEETING REGARDING EVALUATION OF TECHNICAL BIDS DATED 04.09.2025**

A meeting of the Procurement Committee was held on 04.09.2025 in office of the Special Secretary (R&R), Finance Department to discuss the evaluation of Technical Bids, regarding conducting of Forensic Audit of deposits under Head G-10113 for the Financial Year July, 2013 to June, 2024, submitted by the firms M/s BakerTilly Mehmood Idrees Qamar and M/s UHY Hassan Naeem & Co. The meeting was attended by the following:


- |      |   |                      |
|------|---|----------------------|
| i.   | Mr. Khalid Iqbal<br>Special Secretary (R&R),<br>Finance Department.         | Chair                |
| ii.  | Muhammad Qaisar Khan<br>Additional Secretary (Admn),<br>Finance Department. | Member               |
| iii. | Dr. Yaqoob Ahmad<br>District Comptroller of Accounts,<br>Peshawar.          | Member               |
| iv.  | Muhammad Zeeshan<br>Accounts Officer<br>Finance Department.                 | Member               |
| v.   | Mr. Zeeshan Khan<br>Section Officer (Admn)<br>Finance Department.           | Member-cum-Secretary |

2. The chair invited the Section Officer (Admn) to brief the committee about the technical evaluation criteria provided in the detailed Request for Proposal (RFP). The Section Officer (Admn) apprised the committee that the committee evaluated the technical bids of the firms namely M/s BakerTilly Mehmood Idrees Qamar and M/s UHY Hassan Naeem & Co. on the basis evaluation criteria provided in the detailed RFP (Technical evaluation report is attached). According to the technical evaluation, only M/s Bakertilly qualified whereas M/s UHY is not qualified for the subject purpose, being not fulfilling the minimum threshold for qualification.

3. The committee unanimously decided to proceed accordingly to the next stage of opening of Financial Bids as per rules and the instant technical evaluation report shall be uploaded on E-PADs, KP-PPRA and Finance Department website.

  
Zeeshan Khan  
Section Officer (Admn)  
Finance Department

  
Muhammad Zeeshan  
Accounts Officer  
Finance Department

  
Dr. Yaqoob Ahmad  
District Comptroller of Accounts  
Peshawar

  
Muhammad Qaisar Khan  
Additional Secretary (Admn)  
Finance Department

  
Khalid Iqbal  
Special Secretary (R&R)  
Finance Department



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## CONDUCTING OF FORENSIC AUDIT OF DEPOSITS UNDER HEAD G-10113 FOR THE FINANCIAL YEAR JULY, 2013 TO JUNE, 2024

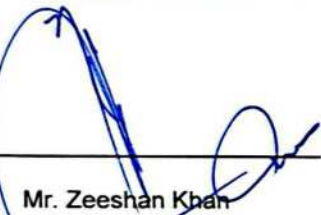
### TECHNICAL EVALUATION REPORT

Technical Bid Opening: 01.09.2025 at 11:30 AM

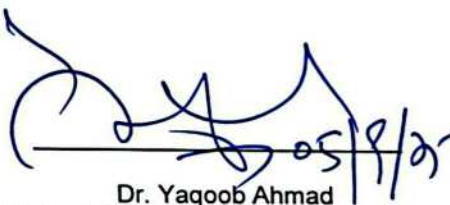
Criteria	Sub-criteria & Weightage	Evaluation Method & Score	M/S Baker Tilly Mehmoood Idrees Qamar	M/S UHY Hassan Naeem & CO
Technical Expertise and Experience (0-30 marks)	Demonstrated experience in conducting forensic audits of public sector financial transactions, particularly in Khyber Pakhtunkhwa or similar regions (15)	Review of past projects, case studies, and client testimonials, with emphasis on audits involving Object Head G-10113 or similar (0-15)	15	12
	Expertise in auditing SAP-based financial systems and manual record-keeping systems, including transitions (15)	Evaluation of experience with SAP and manual/digital transitions in public sector audits (0-15)	10	10
Proposed Methodology and Approach (0-25 marks)	Clarity and feasibility of methodology for scrutinizing transactions, identifying doubtful entries, and tracing to original records (10)	Review of technical proposal for detailed methodology and work plan (0-10)	4	10
	Approach to linking transactions with budget heads and verifying cheque authenticity (8)	Assessment of strategy for transaction tracing and cheque verification (0-8)	3	8
	Strategy for developing authority/responsibility matrix and formulating actionable recommendations for SAP and manual systems (7)	Evaluation of approach to matrix development and system improvement recommendations (0-7)	4	7
Team Composition/Qualifications and local presence (0-30 marks)	Qualifications and experience of key personnel (e.g., forensic accountants, SAP experts, public sector auditors) (10)	Review of CVs and qualifications of proposed team members (0-10)	8	5
	Availability of a multidisciplinary team with expertise in	Assessment of team structure and diversity of	7	5




	financial auditing, public works accounting, and IT systems (10)	expertise (0-10)		
	presence in Khyber Pakhtunkhwa for effective coordination (10)	Evidence of local presence (0-10)	10	0
<b>Project Management and Timeline Adherence (0-15 marks)</b>	Ability to deliver preliminary report within 60 days (Phase 1) and final report within 120 days (Phase 2) (10)	Evaluation of proposed timeline and milestones (0-10)	6	5
	Robust project management plan, including risk mitigation and quality assurance mechanisms (5)	Review of risk management and quality control strategies (0-5)	3	5
	<b>Total Score</b>		<b>70</b>	<b>67</b>
	<b>Minimum score for qualification is 70 out of 100</b>		<b>Qualified</b>	<b>Not qualified</b>

  
 Mr. Zeeshan Khan  
 Section Officer (Admn)  
 Finance Department

  
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